



SUMMER SCHOOL AUTHORIZATION FORM

Please submit the completed Summer School Authorization Form and receive approval from the LACHSA Counselors or Administration **before** signing up for any summer school course. If you do not receive approval prior to signing up for the course, please know that your course may not be approved and may not count towards your credits for LACHSA graduation.

Policy Change: Repeated courses to improve an “F” must be completed before start of school year. **If a course is not complete prior to the start of the school year, it will be added to the student’s course schedule next year.**

LACHSA approves summer school for the following reasons:

- **Credit Acceleration** (allowing students to take a higher level course in their sophomore, junior, or senior year)
- **Credit Recovery** (replace a course in which they earned a D or F)
- **Please note:** Other reasons may be considered on a case-by-case basis.

How do I get approval for LACHSA?

- **Select a school and a course from the list of approved LACHSA sites.** Please see lachsa.net/courses and the Summer School tab for a copy of the list.

Upon Class Completion

- You must **submit an official transcript** from the approved program to your counselor after the course is completed so that your official LACHSA transcript may be updated.
- Prior to Registration

Please direct any questions regarding summer school to your counselor:

- Irma DiLullo – dillulo_irma@lacoed.edu
- Princess Broussard – broussard_princess@lacoed.edu

Information for Course you are requesting to take in the summer:

School or College Name:

Telephone Number for School/College:

Course(s) Title:

Session Dates:

Student Name:

Grade:

Student signature:

Date:

Parent signature:

Date:

Please write a brief rational for the reason in which you are requesting to take a summer school or online class this summer.

School Approval required prior to enrollment to ensure LACHSA credit will be awarded:

Administrator/Counselor signature:

Administrator/Counselor Approval: Approved ___

Not Approved ___

Date:

LACHSA APPROVED SUMMER SCHOOL PROGRAMS

Local High Schools/Foundations

(catalogs available in early March and registration in early April)

School/Program	Phone Number	Website
Alhambra Educational Foundation	(626) 943-3080	http://aef4kids.com/
Arcadia Educational Foundation	(626) 821-6606	http://arcadiaedfoundation.org/
South Pasadena Educational Foundation	(626) 441-5810 ext. 1163	https://www.spef4kids.org/summerschool/
La Canada Educational Foundation	(818) 952-8070	http://my.lcfef.org/
Summer Academic Enrichment Program (SAEP) @ CSU Northridge through LAUSD	(818) 677-6300	www.saep.net
Beverly Hills Educational Foundation	(310) 557-0651	http://www.thefoundationbh.com/
Manhattan Beach Foundation (MBX)	(310) 415-5827	https://www.mbxfoundation.org/
Claremont Educational Foundation (SLICE of Summer)	(909) 399-1709	http://www.claremonteducationalfoundation.org/slice/
Loyola High School (Los Angeles)	(213) 381-5121 x1202 or x1207	www.loyolahs.edu/summer-school

Online High Schools

School/Program	Phone Number	Website
BYU	(877) 221-6716	Elearn.byu.edu
Laurel Springs (online)	(800) 377-5890	www.laurelsprings.org
NUVHS - National University Virtual High School (online)	(866) 366-8847	www.nuvhs.org
K12 International Academy Summer School Program (online)	(866) 512-6463	www.k12.com/int (4 summer sessions)
UCSCOUT	(408) 450-4962	www.wcscout.org

Community Colleges

School/Program	Information
Mt. San Antonio College	If you have found a course you are interested in taking, please bring counselor a copy of the course description for approval. Please see counselor for course approval as many courses are not clearly titled to align to high school level courses.
Glendale College (Garfield Campus)	
Pasadena Community College	
Glendale Community College	
East LA Community College	
Santa Monica Community College	